

**POCONO MOUNTAIN SCHOOL DISTRICT**  
REQUEST FOR PROPOSALS

The Board of Directors of the Pocono Mountain School District will receive sealed Request for Proposals (RFP) for the following:

- Kitchen Equipment Maintenance and Repair
- Pest Management
- HVAC Maintenance & Mechanical Services
- HVAC Controller Maintenance Services
- Public Address Paging, Master Clocks Maintenance
- Boiler Maintenance
- Trash Removal

RFP specifications and requirements are available upon request:

Vicky Schuch – Procurement Supervisor  
Pocono Mountain School District  
135 Pocono Mountain School Road  
PO Box 200  
Swiftwater, PA 18370-0200  
570-839-7121 ext. 10142  
email: rfp@pmsd.org

All proposals must be sealed and plainly marked with the type of proposal contained therein and must be in the hands of the Procurement Supervisor at or before **2:00 pm** prevailing time on **Friday, April 4, 2025**. Proposals should be mailed/delivered to the following:

Vicky Schuch – Procurement Supervisor  
Pocono Mountain School District  
135 Pocono Mountain School Road  
PO Box 200  
Swiftwater, PA 18370-0200

Proposals will be received until **2:00 pm** prevailing time on **Friday, April 4, 2025**. Proposals received after **2:00 pm** on **Friday, April 4, 2025** will not be accepted. The Pocono Mountain Board of School Directors reserves the right to reject any or all proposals, to select any item from any proposal, to reserve a period of ninety (90) days from the date of opening proposals to award contracts and to waive any technicalities in the best interest of the School District.

By Order of the  
BOARD OF DIRECTORS  
POCONO MOUNTAIN SCHOOL DISTRICT  
Marion Pyzik, Board President  
Joseph P. Colozza, Board Secretary  
John E. Freund III, Solicitor